

Newton Hill Community School  
Nursery Application Form



Please complete in BLOCK CAPITALS & BLACK INK

**Personal Information**

Child's First Name

Child's Legal Surname

Child's Date of Birth

Male

Female

Child's Home Address

Postcode

Nationality

Language

**Parent or Carer Details**

Relationship to Child

Title (Mr,Mrs,Ms,Other)

Forename

Surname

Address

*(if different to child)*

Telephone Number

E-Mail Address

**Newton Hill Community School**

Do you have parental responsibility for the child?

Yes/No

Yes/No

Name of current provision i.e. playgroup

**Brothers and Sisters**

Details of brothers and sisters currently attending Newton Hill Community School at the point of application.

Name

Date of birth

Name

Date of birth

**Parental Declaration Declaration**

I certify that the information, which I have given, is correct. I also give permission for you to contact any relevant agencies to verify that any information on this form is correct. I consent to Newton Hill Community School processing the information detailed in this form. I understand that this will be used by the school for its administration purposes and my consent is based upon Newton Hill Community School complying with the Data Protection Act 1998.

I confirm that all other persons with parental responsibility have been contacted and have agreed to the request. I also confirm that to my knowledge, there are no applications before the County/Magistrates Courts by a parent, someone claiming to be a parent etc., disputing the child's residence or which school they attend.

Signature of Parent/Carer

Please return your form to: **Admissions - Newton Hill Community School  
Newton Hill, Wakefield, WF1 2HR,**

## Please Complete and Return

Please tick the sessions that you would like your child to attend at Newton Hill Community School's Nursery provision.

Returning this form does not secure a place in Nursery. School will contact you regarding your application.

Name of child: \_\_\_\_\_

Please tick the sessions in which you are interested:

Day	Morning session 8.45am - 11.45am	Lunchtime 11.45am- 12.30pm  *For 30 hours children ONLY	Afternoon session 12.30pm- 3.30pm  *2.45-3.30pm (To be paid for by the F/T 30 hours children)	Additional hours required - NEWTS (To be paid for)  am: 7.30- 8.45am	Additional hours required -NEWTS (To be paid for)  pm: 3.30- 6.00pm
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

### Newton Hill Community School – Parent Agreement Form – Transparency Notice

Here at Newton Hill Community School, we take your privacy seriously and will only use your personal information for the purpose listed below. This notice provides details of how Newton Hill Community School will collect and use this information.

#### How we use your personal data.

For the purposes of understanding the interest in Nursery provision, and communicating with families in connection with your application.

If you have any queries regarding your information that we are collecting for the purpose outlined please contact Mrs C Wheatley, Newton Hill Community School, Leeds Road, WF1 2HR  
Telephone 01924 303680  
Email [admin@newton-hill.org.uk](mailto:admin@newton-hill.org.uk)

Newton Hill Community Schools' Data Protection Officer is Mrs C Luck  
Telephone 01924303680  
[dpo@newton-hill.org.uk](mailto:dpo@newton-hill.org.uk)

Newton Hill Community School

**For Office Use Only**

STAMP

Date Received into office

Added to Admissions

Number

Date passed to Nursery Team

Nursery Team acknowledge Nursey Application via Email to Parent

Date

Nursery Team Contacted Parent/Carer

Date

Child invited to FEET Session

Date

Child to start at Newton Hill Community School

Date

NOTES

Documents received back from parents by Nursery Staff (FEET Session) checked and passed on to admin team.

Admission Form

GDPR Consent

Medical Forms

Date

**Office Team Transferred to Current Roll**

Date

Input by