



Emergency contact for parents/carers

As has previously been the case, if the school needs to contact an individual parent urgently then this would be via a phone call to the telephone numbers held on our system. ***It is therefore important that you keep us up to date with any changes to contact details.*** Messages may be sent by text via the Techer2Parents System. Parent/Carers who have not registered an up to date mobile number with us will not receive an emergency text that is for a group of/all parents. We ask that parents keep the school informed of any change to address's or contact phone numbers and also provide school with an 2nd emergency contact number in the eventuality of school not being able to contact the first preferred emergency contact. If you need to notify us of your email address/mobile number or any changes to those that we may already have for you please complete the slip below and return it the main school office.

Thank you for your continued cooperation

Mrs Wheatley and Mrs Luck
Acting Headteachers

Form to update contact details below

To the school office

Parent/Carer contact details update		
Child's name		
Child's Class		
Parent/Carer name:		
Parent/Carer email address:		
Parent/Carer number:		
Parent/Carer home number:		
Address Change		
Other Changes (please detail)		
Signed (Parent/Carer)		Date
Signed (School Office)		Date Received
For Office Use Only	RMI Date Input	Initialled
Notes		