



Newton Hill Community School  
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8.3.18

### **Expansion – Phase 2**

Dear Parents & Carers,

I am writing to inform you about the next part of our expansion.

Unfortunately, due to a number of issues, further work is needed before the build can start. This will involve drilling and grouting works. Large drilling equipment will be on site from next week with the drilling works due to start on Tuesday and this stage will take up to 5 weeks to complete.

After a meeting with our health and safety representative and the contractors carrying out the drilling, I would like to share with you some additional information. In order for the drilling to take place, it is a requirement from the coal board that gas monitors are located in the area. These will be installed in the expansion compound and our school building. These monitors will detect if any gas that maybe stored underground is disturbed during the drilling process. The monitors will detect: Carbon dioxide, carbon monoxide, methane and oxygen. If any of the alarms sound in school we will need to evacuate the building.

In a fire evacuation we can evacuate to a safe distance away from the school building. However, if the gas alarms should sound, and I am told that this is extremely rare, to ensure the safety of everyone at school we will evacuate to an offsite location. I have already made arrangements for our children and staff to walk to St. John's school just 10 minutes away. Staff and children regularly walk to St. John's school for our KS2 sporting tournaments. **In the event of an evacuation you would be contacted by a text message.** This could mean that children may need to be collected from St. John's School if this was near the end of the school day. Once the alarm has stopped we would be able to re-enter school and we could return to school. We would keep you updated by text and ask that you do not contact St. John's School unless it is an emergency.

I would like to assure you that the safety of our children is paramount. Risk assessments are in place for our interim evacuation plan and procedures will be

shared with the children so that everyone is prepared should we need to relocate off site.

**Our off site location will be:**

St Johns CE VA Junior and Infant School, Belgravia Road, Wakefield, West Yorkshire.  
WF1 3JP



We will keep you updated as phase 2 develops. Any questions/queries please do not hesitate to contact school.

Yours sincerely,

*C. Wheatley*

Mrs C Wheatley - Headteacher